

DN/LH

14 February 2022

Dear parent /carer

## **Year 7 parents evening**

I am delighted to invite you to your virtual parents' evening on Thursday 17 February from 1630 to 1945. The instructions on the next page let you know how to sign up and book appointments.

You will notice that you are invited to book appointments for each of your child's teachers but these last just five minutes - after this time both you and the teacher cut off and move to their next appointments. While this sounds brutal, it worked well at our parents' evenings earlier this term. If you feel you need a longer chat, simply say this at the start of your appointment and the teacher will arrange a longer amount of time with you on another date.

You will also notice the names of some staff that do not teach your child.  
Mr Nisbet is available for you to talk about whole-school issues;  
Mrs Johnson and Miss Knight can discuss issues involving SEN.

Be careful only to tick the boxes of Mr Nisbet, Mrs Johnson or Miss Knight if you actually want to speak to them. Some parents and carers have done this by mistake (though it was lovely to chat to them all!).

Bookings open on 14 February at noon and close at noon on 17 February. After this time we will be unable to accept appointments.

We look forward to seeing you on Thursday 17 February.

Yours faithfully

A handwritten signature in black ink, appearing to read 'David Nisbet', written in a cursive style.

David Nisbet  
Head of School

## **Video Parent Meetings**

You are invited to make appointments for the school's next parent-teacher meetings. These meetings will be booked online, and then held by video meeting rather than in-person at the school.

The parent-teacher meetings are on **Thursday 17<sup>th</sup> February** for Year 7

To make your appointments please login at: **[www.parents-booking.co.uk/jcsc](http://www.parents-booking.co.uk/jcsc)**

### **To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **noon on Monday 14<sup>th</sup> February** until **noon on Thursday 17<sup>th</sup> February**

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

### **Internet Browser Compatibility:**

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

### **Troubleshooting Tips**

- If you cannot login please contact reception via [enquiries@jcsc.co.uk](mailto:enquiries@jcsc.co.uk) or call 01665 710636
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

**If you are unable to book at home, please contact the school reception for help.**