

DN/LH

5 January 2022

Dear parent /carer

## **Year 9 parents evening**

We will be running a virtual parents' evening on **Thursday 13 January from 1630 to 2000**. We had hoped to run the event face-to-face as this is the beginning of the GCSE options process but COVID restrictions mean this is not possible. The main purpose of the evening is to let you know how your child is performing in each subject. While we will be introducing the options process there are lots of conversations planned throughout the spring term.

The virtual event allows us to do a number of new things:

You can sign up for a five-minute slot with each of your child's teachers. You can also arrange to speak to Mrs Johnson or Ms Knight in our SEN department and to Mr McCudden or Mr Nisbet for general issues. The software automatically moves you from teacher to teacher during the parents' evening but it also cuts both sides off if you or the teacher exceed the slot time!

**You will find the details about how to book appointments and join for the parents meetings on the next page.**

You can also sign up to a presentation to introduce you to Year 9 options. These take place **via Teams** (not the parents' evening software) at the following times:

Wednesday 12 January at 1800;

Thursday 13 January at 1600 (just before the parents' evening begins).

We can only accept 50 callers per slot and we will run more if we are fully booked. You can sign up either of the presentations here:

[Options talk](#).

Your child will receive presentations about each subject that they can choose during registration time in January. You will receive more details about the options in mid-January and each family will be invited to attend a virtual meeting in the spring term. Your child will not choose their subjects until they have heard about every subject.

I am sorry that this letter is so full of information. If you need to ask me anything, please email me at [dnisbet01@jcsc.co.uk](mailto:dnisbet01@jcsc.co.uk). I am both excited and nervous about our new style of parents' evenings and please bear with us if the brand new technology does not quite work first time! I hope to see you at one of the options presentations too. If you need to borrow a laptop for the event, we can arrange that – just email me at the same address.

Yours faithfully



David Nisbet  
Head of School

## **Video Parent Meetings**

You are invited to make appointments for the school's next parent-teacher meetings. These meetings will be booked online, and then held by video meeting rather than in-person at the school.

The parent-teacher meetings are on **Thursday 13<sup>th</sup>** for Year 9

To make your appointments please login at: **[www.parents-booking.co.uk/jcsc](http://www.parents-booking.co.uk/jcsc)**

### **To login you will need to enter:**

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **6pm on Wednesday 5<sup>th</sup> January** until **midday (12pm) on Wednesday 12<sup>th</sup> January**.

After you have made your appointments you can choose to print or e-mail a confirmation.

On the day of your appointments, you need to re-login at the website address above. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

### **Internet Browser Compatibility:**

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

### **Troubleshooting Tips**

- If you cannot login please contact reception via [enquiries@jcsc.co.uk](mailto:enquiries@jcsc.co.uk) or call 01665 710636
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

**If you are unable to book at home, please contact the school reception for help.**