

# Key Information

## Year 4 Transition Students September 2021



We ask that all parents and carers download the My Child at School app so that you can receive information and messages from the school and make payments for things such as school dinners and trips. You can view information such as your child's timetable and book events via the app. You can download My Child at School before school starts by visiting:

- [mychildatschool.com/MCAS/MCSParentLogin](http://mychildatschool.com/MCAS/MCSParentLogin)

You will be able to add money to your child's catering account and make payments via the app from September 1st. Contact [ictsupport2020@jcsc.co.uk](mailto:ictsupport2020@jcsc.co.uk) for support.



### Uniform

We would like to thank all parents and carers for your support in maintaining consistent uniform standards. You will find full details of the James Calvert Spence College school uniform and PE kit on our website. You can also download our uniform guide by visiting

- [jcsc.co.uk/wp-content/uploads/2021/05/JCSC-Uniform-21-22-F1-1.pdf](http://jcsc.co.uk/wp-content/uploads/2021/05/JCSC-Uniform-21-22-F1-1.pdf)



### Equipment

As a minimum requirement, we expect all our Year 5 students to attend school with the following: black or blue pen, green pen, pencil, eraser, sharpener, ruler and glue stick. It would also be useful for children to bring a set of colouring pencils. Each child is given their own school planner at the start of the year and they will also be provided with essential textbooks and exercise books. Students will need a school bag suitable for carrying equipment to and from school.



### Data forms

It is important that you complete the student data collection form that will be sent to you by email during the summer holidays. Please return the completed form as soon as possible as the information collected helps us to prepare for your child's start at James Calvert Spence College. If you have any queries about the digital form, please contact [enquiries@jcsc.co.uk](mailto:enquiries@jcsc.co.uk)



### Breakfast club

Our free breakfast club at South Avenue is sponsored by Greggs and is open to all students each school day. Toast, a choice of cereals and juice are provided free of charge. The club starts at 8.00 am and runs until the start of school.



## After School Club

From September 2021, we will be offering an after school club at the South Avenue site. It will cost £6 per child, per session. It will run every day from 3:10 pm until 5:30 pm prompt. Children will enjoy a light meal such as pasta or a toastie and fresh fruit and juice will be available. The after school club will be a place where your child can enjoy fun activities with their friends, including arts, crafts, games and outdoor play or they can use a quiet space to read a book or do their homework. Further details of arrangements and how to book and pay will be shared on social media and sent to parents and carers over the summer holidays.



## Transport

Many of our students live close by and so choose to walk to school. These students should remember to practise good road safety and to follow the Green Cross Code. There is a cycle rack where children can store bikes or scooters. If students need to arrive by car, we ask that drivers do not park close to the school, which is on a narrow residential street. We also ask that cars do not enter the car park at Acklington Road. South Avenue students who arrive by bus are walked to and from the other school site by staff. Students going into Year 5 who need school transport should apply for a bus pass by visiting:

- [form.northumberland.gov.uk/form/auto/pre\\_16\\_student\\_travel](http://form.northumberland.gov.uk/form/auto/pre_16_student_travel)



## School Lunches

### PAYING FOR SCHOOL MEALS

Students use our cashless catering system to purchase items in the school canteen, which is open at break times and lunch times.

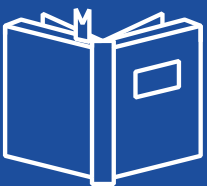
### ADDING MONEY TO STUDENT ACCOUNTS

Money can be added to a student's catering account digitally via the My Child at School App from September 1st. Alternatively, students can add money manually using the cash machines in school or by handing money to the school office.

### FREE SCHOOL MEALS

If your child receives free school meals (FSM) a credit will be added to their catering account each day, this is removed if not used. Students can purchase extras above the allowance for a school meal by adding money to their account digitally or manually. If you are unsure whether you are eligible for FSM, you can check by visiting:

- [northumberland.gov.uk/Education/Schools/Meals.aspx?nccredirect=1](http://northumberland.gov.uk/Education/Schools/Meals.aspx?nccredirect=1)



## Reading

Students can go to the school library at break and lunch times. Year 5 students will also have access to the eLibrary and student login details will be provided in September. All students will read with their tutor groups and are encouraged to read at home for pleasure. You can find more information about the focus on and support for reading at JCSC by visiting:

- [jcsc.co.uk/we-are-reading-jcsc/](http://jcsc.co.uk/we-are-reading-jcsc/)



## The School Day

All students should arrive no later than 8.45 am. The school day begins with Interact, which includes registration, updates from tutors and personal reading time or assembly.

Interact	8.50 - 9.15 am
Lesson One	9.15 - 10.15 am
Lesson Two	10.15 - 11.15 am
Break Time	11.15 - 11.35 am
Lesson Three	11.35 am - 12.35 pm
Lunch	12.35 - 1.10 pm
Lesson Four	1.10 - 2.10 pm
Lesson Five	2.10 - 3.10 pm