

ARe/JCr

27th September 2018

Dear Year 12 Student,

Year 12 visits to Newcastle University on 4th and 5th October 2018

As part of the taught schedule of the Extended Project Qualification (EPQ), we have the opportunity to visit Newcastle University Philip Robinson Library and work with the team of librarians on searching for and selecting books and journal articles, academic referencing and academic writing. This work should not only help you with your EPQ, it should also foster skills towards a positive impact on their other academic studies.

Although precise travel arrangements are yet to be finalised, I would like to bring this proposed visit to your attention now so that we can complete the necessary risk assessment, obtain your consent, and ensure everything is in place as quickly and as smoothly as possible.

You will visit Newcastle in one of two groups. Groups will be decided by the end of this week (28th September 2018). Students and two teachers will travel to Newcastle together by service (public) bus on the morning of the visit, meeting at the bus stop directly outside JCSC at 8am on the day of the visit. You will require your own return bus fare for the day. I will confirm the cost of this by the end of this week. The study day will begin at 10am in the Philip Robinson Library. It will end between 3pm and 3.30pm.

You will require a packed lunch or money to purchase a bite to eat at lunchtime. You will have free time at lunch to either continue your studies in the library, to have a tour of the Newcastle University campus, and/or to explore the Northumberland Street area of the city. Teachers will make their way back to Amble by bus at the end of the day. They will be on hand to accompany you. Alternatively, and with the permission of your parents and/or carers, you may stay on in Newcastle and make your own way back.

If you would like to take part in this exciting visit, please complete the electronic consent slip (<https://bit.ly/2R1cfvR>) return it to me via Schoolcomms by Wednesday, 3rd October.

Yours faithfully



Dr Anna Reid
Assistant Headteacher